

Alphabetical Order

We often put lists of things into **alphabetical order** to make them easier to find. The entries in dictionaries and other reference books are usually in **alphabetical order**.

Here are the **26** letters of the alphabet:

a b c d e f g h i j k l m n o p q r s t u v w x y z

1. Look first at the **first letter** of the words.

Put the following words into alphabetical order.

carrots apples trees bananas sport football
zebra danger games music play light

2. If all the words begin with the same letter look at the **second letter** of the words.

Put the following words into alphabetical order.

ant abacus apple aardvark after accident
safety stomach shoulder soldier skilful separate

3. If the first two letters are the same look at the **third letter** of the words.

Put the following words into alphabetical order.

actually alcohol autumn argument although audience
beautiful business believe buried beneath beginning

4. Use the alphabet above to make an alphabetical list of animals or things we eat.

When we put **names** into alphabetical order we usually do so by the **surname**.

For example: Zebedee Abbot will come before Arthur Zangler.

Write out the names of ten people in your class putting them in alphabetical order.

Put the following names in alphabetical order using the first letter of the surname.

Thomas Hardy Charles Dickens George Eliot Jane Austen Wilkie Collins